



International Relations Office and post address

WHU, International Relations, Campus Vallendar

Burgplatz 2, 56179 Vallendar, Germany

Fax: +49 261 6509 169

www.whu.edu/en

www.whu.edu/exchange

BSc and MSc Exchange Fact Sheet 2017/2018

The Team



Director of International Relations

Stefanie Schweins

(stefanie.schweins@whu.edu)

Phone: +49 261 6509 160

Coordinators

Wiktoria Hilz (wiktoria.hilz@whu.edu)

Exchange Coordinator – USA

MBA Exchange Coordinator (Inbound)

Phone: +49 261 6509 164

Rosanne Hirst (rosanne.hirst@whu.edu)

Exchange Coordinator – China, Singapore,
Australia, New Zealand

European MBA Summer Program

Phone: +49 261 6509 161

Carina Humpert (carina.humpert@whu.edu)

Exchange Coordinator – Canada, Latin America,
Africa, Asia (except China and Singapore)

Phone: +49 261 6509 162

Isabella Rotondaro (isabella.rotondaro@whu.edu)

Double Degree Coordinator

Scholarship Coordinator

Phone: +49 261 6509 166

Susanne Huttenlocher

(susanne.huttenlocher@whu.edu)

Exchange Coordinator – Europe

European Bachelor Summer Program

European Program Coordinator

Phone: +49 261 6509 163

Maike Reutler (maike.reutler@whu.edu)

International Marketing Coordinator

European Program Coordinator

Assistant International Relations

Phone: +49 261 6509 165

Housing

Philomena Richartz and Sabine Neuer

(housing@whu.edu)

Phone: +49 261 6509-590/ -591

Academic Matters

Program Offer for Exchange Students

On its campus in Vallendar, WHU offers a Bachelor in International Business Administration for undergraduate exchange students and since Fall 2017, a Master in Entrepreneurship in addition to the Master in Management and Master in Finance programs for graduate exchange students.

On its campus in Düsseldorf, WHU graduate exchange students fulfilling the MBA admission requirements can choose classes from the Full-time and Part-time MBA Program. For more information on these programs such as academic calendar etc. see "WHU Campus Düsseldorf MBA Fact Sheet".

Due to the different campus locations and program structures, graduate exchange students can no longer mix MSc and MBA courses.

Course Catalog

www.whu.edu/courseguide

Language of Instruction

Two undergraduate tracks are offered: either with 80% or 100% of the courses in English. The graduate programs are taught completely in English.

Language Requirements

BSc and MSc exchange students do not need to prove their proficiency in English as we trust the selection process of our partner universities. However, a high level of English proficiency is required as the majority of the courses are taught and examined in English. We therefore strongly recommend that exchange students have English language skills equivalent to an internet based TOEFL score of at least 95.

Academic Information

Class format: Lectures, seminars and exercises

Class size: 30 to 40 students

Examination types: Exams, papers, cases, presentations and participation

Attendance: Mandatory

Workload: 5 to 7 courses per term for all programs

Transfer of Credits: Undergraduate courses are worth 4,5 ECTS credits and Graduate courses are worth 5 ECTS credits

German Language Course

WHU offers intensive German courses throughout the semester. Exchange students have the opportunity to participate in one of the 4 levels offered, from beginners to advanced. The course is worth 5 ECTS credits and tuition-free for exchange students.

Additional Student Services Available

- Full access to the Career Center Services (incl. counseling, tailor-made newsletter with internships and job offers for international students, as well as access to the company presentations)
- VIP (Vallendar Integration Program is a student organization to foster the integration of exchange students at WHU)
- Student Buddy Program
- 24 h library access

Grading System

WHU Grading System		Definition
1,0 1,3	sehr gut	VERY GOOD
1,7 2,0 2,3	gut	GOOD
2,7 3,0 3,3	befriedigend	SATISFACTORY
3,7 4,0	ausreichend	SUFFICIENT
5,0	nicht ausreichend	FAIL

Faculty

www.whu.edu/en/faculty-research/faculty/

Economics

- IHK-Chair of Small and Medium-Sized Enterprises
- Institute for Industrial Organization
- Intergenerational Economic Policy
- International Trade and Development Economics
- Macroeconomics and International Economics
- Monetary Economics
- Econometrics and Statistics

Entrepreneurship and Innovation

- Entrepreneurship I
- Entrepreneurship II
- Institute for Family Businesses
- Innovation and Organization
- Sports and Management
- Technology and Innovation Management
- Organizational Change

Finance and Accounting

- Accounting
- Behavioral Finance
- Corporate Finance
- Empirical Corporate Finance
- Empirical Capital Market Research
- Finance
- International Accounting
- Mergers and Acquisitions
- Taxation

Marketing and Sales

- Marketing and Commerce
- Market Research
- Sales Management and B2B Marketing
- Services Marketing

- Digital Marketing

Supply Chain Management

- Production Management
- Logistics Management
- Logistics and Services Management
- International Business & Supply Management

Management

- Institute of Management Accounting and Control (IMC)
- Chair of Leadership and Human Resource Management
- Chair of Organization Theory
- Chair of Organizational Behavior
- Chair of Corporate Strategy and Governance
- Chair of Business Information Science and Information Management

Administrative Matters

Academic Calendar* <https://www.whu.edu/academiccalendar/>

<u>Fall 2017</u>	September 4 – December 22, 2017
Quarter I	September 4 – October 28, 2017
Quarter II	October 30 – December 22, 2017

Mandatory Orientation
Arrival Dates August 31 September 1, 2017
 August 30, 2017

<u>Spring 2018</u>	January 8 – May 4, 2018**
Quarter III	January 8 – March 3, 2018
Quarter IV	March 5 – May 4, 2018

Mandatory Orientation
Arrival Day January 4 and 5, 2018
 January 3, 2018

* All dates are subject to change. The dates usually include exams, but a few exams might take place during the week after the end of each quarter (except for quarter II).

The dates for our MBA exchange program differ and can be found in the WHU Campus Düsseldorf MBA Fact Sheet.

**The official end of the spring semester is August 31st but no classes are offered between May and August. During that time students could do an internship in Germany based on their student residence permit.

Deadlines for Application & Nomination

Fall 2017/Full-Year	June 1, 2017
Spring 2018	October 1, 2017
Double Degree	April 1, 2017

Nomination Procedure	<p>The home university nominates their student(s) via email including the following information:</p> <ul style="list-style-type: none"> ▪ First name and family name of the student ▪ Student's gender ▪ Student's nationality (for visa purposes) ▪ Term(s) ▪ Study program (BSc, MSc)* ▪ Student's email address <p>* Due to the different campus locations and program structures, graduate exchange students can no longer mix MSc and MBA courses.</p> <p>From now on, the <u>partner university should indicate for each nominee upon nomination whether this graduate student is applying for our MSc Exchange Program on our Vallendar campus or our MBA Exchange Program on our Düsseldorf Campus (if eligible; see our WHU Campus Düsseldorf MBA Fact Sheet).</u></p>
Application Process	<p>After the home university has emailed the nomination to the respective exchange coordinator at WHU, the nominated student(s) will receive instructions for the <u>online application</u> procedure via email.</p> <p>Shortly after the application deadline, we will process the complete online applications and send an acceptance package including the letter of acceptance for each student to the international office at the home university.</p>
Housing	<p>https://www.whu.edu/housing</p> <p>The application for housing is done within the online application. After processing the application, the housing office will contact the students directly. Housing is distributed on a <u>first-come, first-served basis</u>. Exchange students will be given support to find their apartment before arrival, either by maps, detailed descriptions on how to find the apartment or by a WHU student buddy. <u>Expected date of arrival</u>: the day before our mandatory orientation.</p>
Visa and Residence Permit	<p>https://www.whu.edu/en/international-diversity/exchange-programs/pre-departure-arrival-at-whu/ > Visa / Residence Permit</p> <p>Depending on their nationality, students might need a visa and/or residence permit to study in Germany. While we assist students in applying for their residence permit during orientation, it is the student's own responsibility to take care of visa matters as early as possible, ideally at least 2 months prior to departure.</p> <p>Students should contact the German Consulate of their home country (or country of residence) to find out if they need a student visa prior to entering Germany/Europe for study purposes.</p>

Health Insurance

<https://www.whu.edu/en/international-diversity/exchange-programs/pre-departure-arrival-at-whu/> > Health insurance

All exchange students have to provide proof of health insurance upon their arrival at WHU. It has to cover the following aspects to be acknowledged by the German authorities:

- Period of time: coverage of the entire stay in Germany
- Region: Germany must be covered
- Emergencies must be covered
- All medical expenses must be covered

Health insurance with full coverage for sickness, emergencies and all medical expenses is absolutely mandatory for all exchange students in Germany. Students can contact the International Relations Office at WHU in advance to check if their health insurance is sufficient.

Cost of Living

<https://www.whu.edu/en/international-diversity/exchange-programs/pre-departure-arrival-at-whu/> > Cost of Living

A student's cost of living will be approximately 1200 € per month, depending on their free time activities (e.g. travelling, eating out, using sports facilities, visiting concerts and clubs).

- Accommodation: between 520 € and 600 €
 - Mobile Phone: 30 €
 - Food: 150 €
 - Laundry: 20 €
 - Local transportation: 85 € (monthly bus ticket)
 - Health Insurance: between 40 and 80 €
 - Miscellaneous (leisure activities): 300 €
-